

FORM F3

[See rule 45(5) (b) (iii)]

For the month of _____ 20

MONTHLY RETURN

[To be used for precious and semi-precious stones]

To

- (i) The Regional Controller of Mines

Indian Bureau of Mines

_____Region,

PIN:

(Please address to Regional Controller of Mines in whose territorial jurisdiction the mines falls as notified from time to time by the Controller General, Indian Bureau of Mines under rule 62 of the Mineral Conservation and Development Rules, 1988)

- (ii) The State Government

PART – I

(General and Labour)

1. Details of the Mine:	
(a) Registration number allotted by Indian Bureau of Mines (to give registration number of the Lessee/ Owner)	
(b) Mine Code (allotted by Indian Bureau of Mines)	
(c) Name of the Mineral	
(d) Name of Mine	
(e) Name(s) of other mineral(s), if any, produced from the same mine	
(f) Location of the Mine :	
Village	
Post Office	
Tahsil/Taluk	
District	
State	

PIN Code		
Fax no:		E-mail:
Phone no:		Mobile:
2. Name and address of Lessee/Owner (along with fax no. and e-mail):		
Name of Lessee/Owner		
Address		
District		
State		
PIN Code		
Fax no:		E-mail:
Phone No:		Mobile:
3. Details of Rent/ Royalty / Dead Rent/ DMF /NMET amount paid in the month		
(i) Rent paid (₹)		
(ii) Royalty paid (₹)		
(iii) Dead Rent paid (₹)		
(iv) Payment made to the DMF (₹)		
(v) Payment made to the NMET (₹)		
4. Details on working of mine:		
(i) Number of days the mine worked:		
(ii) Reasons for work stoppage in the mine during the month (due to strike, lockout, heavy rain, non-availability of labour, transport bottleneck, lack of demand, uneconomic operations, etc.) and the number of days of work stoppage for each reason separately	Reasons	No. of days

5. Average Daily Employment and Total Salary/Wages paid #:

Work place	Direct		Contract		Total Salary/Wages (₹)	
	Male	Female	Male	Female	Direct	Contract
Below ground						
Opencast						
Above ground						
Total						

To include all employees exclusive to the mine and attached factory, workshop or mineral dressing plant at the mine site

PART-II (PRODUCTION, DISPATCHES AND STOCKS)

(To be submitted separately for each mineral)

1. R.O.M production:

Category	Unit of quantity	Quantity
(a) Opencast workings		
(b) Underground workings		

2. Production, stocks and dispatches:-

	Gem Variety				Industrial		Others	
	Rough and uncut stones		Cut and Polished Stones		No. of stones	Qty @	No. of stones	Qty @
	No. of stones	Qty @	No. of stones	Qty @				
A .Opening stocks								
B. Production								
i)From Opencast Working								
ii)From underground working								
TOTAL								

(Production)								
C. Despatches								
D. Closing Stocks								
E. Ex-mine Price (₹)								

@:The Unit of quantity viz. Carats/Grams/Kilogram etc., as the case may be, should be indicated under quantity.

3. Details of deductions made from sale value for computation of Ex-mine price (₹/ Unit)

Deduction claimed#	Amount (in ₹/ Unit)	Remarks
a) Cost of transportation (indicate loading station and distance from mine in remarks)		
b) Loading and unloading charges		
c) Railway freight, if applicable (indicate destination and distance)		
d) Port handling charges/ export duty (indicate name of port)		
e) Charges for sampling and analysis		
f) Rent for the plot at stocking yard		
g) Other charges (specify clearly)		
Total (a) to (g)		

Not applicable for captive dispatches and ex-mine sales

4. Sales/ Dispatches effected for Domestic Purposes and for Exports:

Grade (*)	Nature of Despatch (indicate whether Domestic Sale or Domestic Transfer or Captive consumption or Export)	For Domestic Purposes				For export		
		Registration number as allotted by the Indian Bureau of Mines to the buyer ##	Consignee name ##	Quantity	Sale value (₹)	Country	Quantity	F.O.B Value(₹)

*: To indicate rough and uncut stones, cut and polished stones, industrial, others

To indicate separately if more than one buyer.

NOTE:- Mine owners are required to substantiate domestic sale value/ FOB value for each grade of ore quoted above with copy of invoices (not to be submitted with the return; to be produced whenever required).

5. Give reasons for increase/decrease in production/nil production, if any, during the month compared to the previous month.

- a)
- b)
- c)

6. Give reasons for increase/decrease in grade wise ex-mine price, if any, during the month compared to the previous month.

- a)
- b)
- c)

I certify that the information furnished above is correct and complete in all respects.

Place:
Date:

Signature
Name in full:
Designation: Owner/Agent/Mining Engineer/Manager.”;