

LIST OF ENGLISH BOOKS RECEIVED DURING 2019-2020

IN
CENTRAL LIBRARY, IBM

S.No.	Title	Author
1.	Swamy's manual on Office procedure	Muthuswamy and others
2.	Swamy's compilation of FRSR (part-I): General Rules	Muthuswamy and others
3.	Swamy's compilation of FRSR (part-II): TA Rules	Muthuswamy and others
4.	Swamy's compilation of FRSR (part-III): Leave Rules	Muthuswamy and others
5.	Swamy's pension compilation (incorporating CCS Pension Rules)	Muthuswamy and others
6.	Swamy's compilation of Medical Attendance Rules	Muthuswamy and others
7.	Swamy's compilation of CCS CCA Rules	Muthuswamy and others
8.	Swamy's compilation of Conduct Rules	Muthuswamy and others
9.	Swamy's compilation of GPF Rules	Muthuswamy and others
10.	Swamy's compilation of Central Civil Services leave Travel Concession Rules	Muthuswamy and others
11.	Swamy's Children's Educational Assistance	Muthuswamy and others
12.	Swamy's compilation of GFR, 2017	Muthuswamy and others
13.	Swamy's compilation of Delegation of Financial Power Rules	Muthuswamy and others
14.	Swamy's compilation of House Building Advance Rules	Muthuswamy and others
15.	Swamy's compilation on Suspension and Reinstatement	Muthuswamy and others
16.	Swamy's compilation of Contributory Provident Fund Rules	Muthuswamy and others
17.	Swamys' compilation of Staff Car Rules	Muthuswamy and others
18.	Swamy's compilation of Central Civil Services Temporary Services Rules	Muthuswamy and others
19.	Swamy's compilation on Central Administrative Tribunal (Act, Rules and Orders)	Muthuswamy and others
20.	Swamy's compilation on Re-employment of Pensioners	Muthuswamy and others
21.	Swamy's compilation of New Pension Scheme for Central Government Staff	Muthuswamy and others
22.	Swamy's compilation of Allotment and License Fee of Government Residences	Muthuswamy and others
23.	Swamy's compendium of Government Orders on Seventh Central pay Commission Report	Muthuswamy and others
24.	Swamy's Complete Manual on Establishment and Administration for Central Government Offices	Muthuswamy and others
25.	Swamy's Handbook- 2020	Muthuswamy and others
26.	Swamy's Handbook-2020 (Hindi)	Muthuswamy and others
27.	Swamy's Annual -2018	Muthuswamy and others
28.	Civil Procedure (With Limitation Act, 1963)	C.K.Takwani
29.	The Law of Evidence	K. Kannan
30.	Drafting , Pleading, and Conveyancing	Medha kolhatkar
31.	Income Tax Act 2019	Taxmann
32.	Foreign Trade Policy and Handbook of Procedures (Vol. I)	R.K. Jain
33.	Handbook of Flotation Reagents: Chemistry ,Theory and Practice (Vol.3)	M.Bulatovic
34.	Gold Ore Processing	Mike D. Adams
35.	Rare Earth Minerals :Chemistry ,Origin and Ore Deposits	Adrian P. Jones and Others
36.	Mineral Resources and Policy in India	N.K. Jetli
37.	Mineral Processing	E.J. Pryor

38.	Environmental Impact of Mining and mineral Processing : Management, Monitoring and Auditing Strategies	Ravi K. Jain
39.	Mineral Processing	Vandana Rao
40.	Principles of Geographical Information Systems	Peter A. Burrough
41.	Hyper spectral Remote Sensing Application in Mineral Exploration	Himanshu Govil
42.	Digital Photogrammetry: A Practical Course	Wilfried Linder
43.	Elements of Photogrammetry with Application in GIS	Paul R. Wolf
44.	Handbook of Environmental Laws, Acts, Guidelines, Compliances and Standards (Two Vol. Set)	R.K. Trivedi
45.	Fertiliser Statistics: 2018-19	The Fertiliser Association of India
46.	Survey of Cement Industry and Directory- 2019	Labour and Industrial Chronicle
47.	Performance Review: Iron and Steel (2018-19)	JPC, Kolkata
48.	Annual Statistics: 2018-19	JPC, Kolkata
49.	स्वामी ई -कार्यालय पद्वति नियम पुस्तिका -(Swamy`s Manual on e-Office Procedure) (द्विभाषी)	Muthuswamy and others
50.	India- 2019	New Media Wing
51.	Manorama Yearbook -2020	Mammen, Mathew
52.	Standard Note (01.01.2018)	Directorate General of Mines Safety
53.	Standard Note (01.01.2019)	Directorate General of Mines Safety
54.	A Comprehensive Report on pre- construction and construction stage Geotechnical Investigation of Maneri-Bhali Hydro-electric Project , Stage-II, Uttarakhand (Bulletin: Series-B, No. 71)	P.K. Gajbhiye
55.	11 th Mines Environment and Mineral Conservation Week – 2018 (Part of Karnataka and Maharashtra)	Indian Bureau of Mines (Goa Region)
56.	Indian Minerals Yearbook- 2017: Mineral Reviews (Vol.III)	Indian Bureau of Mines
57.	Swamy`s LTC Rules made objective (MCQ)	Muthuswamy and others
58.	Geology and Mineral Resources of the States of India (Miscellaneous Publication No. 30, Part- XIII A)	Geological Survey of India
59.	Slate: The wonder stone	K. Vikram
60.	Limestone Deposits of Rajasthan	Department of Mines and Geology Rajasthan
61.	Training guide Microsoft Power point 2000	M.A. Brady
62.	Marketing	N. Rajan Nair
63.	Geological Survey of Iran	M.T. Korehi
64.	Guide to the Iranian Mines and Mining Industries	Iran Mine House (IMH)
65.	Indian Minerals Yearbook- 2017: General Reviews (Vol.I)	Indian Bureau of Mines
66.	Indian Mineral Industry: At a glance (2014-15)	Indian Bureau of Mines
67.	Indian Mineral Industry: At a glance (2015-16)	Indian Bureau of Mines
68.	26 th Mines Environment and Mineral Conservation Week – 2018-19 (Ranchi Region): Souvenir	Indian Bureau of Mines (Ranchi Region)
69.	21 st Mines Environment and Mineral Conservation Week – 2018-19 (Bhubaneshwar Region): Souvenir	Indian Bureau of Mines (Bhubaneshwar Region)
70.	Records of the Geological Survey of India (Vol.152,Part- 8)	Geological Survey of India
71.	Stratigraphic Lexicon on Lesser and outer Himalayan sequences of North- West Himalaya (Special Publication No. 113)	Geological Survey of India
