

To be submitted in original two sets

List of documents received with Pension case in r/o Shri/ SmtDesignation.....

Date of Superannuation/Death/Voluntary.....

1. Form -7 (Part-1)- Particulars of Govt. servant
2. Form -5 –[See rules 59(1) (c) & 61 (1)]
3. Form-3 Details of family [See Rule 54 (12)]
4. SPECIMEN SIGNATURE (Attested by GO)
5. Form-2 -Nomination form for payment of arrears of pension [See Rule 53(1)]
6. Form- 1-Nomination for Retirement/Death Gratuity
7. Form –1A- Commutation of pension form
8. Application of Drawl of Pension through PSB
9. Photocopy of the saving bank A/c No-
10. CGHS Options
11. UNDERTAKING
12. Vigilance certificate-by Head of Department
13. Pension calculation sheet (Revised Format)
14. Retirement/ Death Gratuity
15. Family Pension calculation sheet
16. Service verification sheet
17. BSR CODE letter-by bank
18. Mandate form duly certified by Bank & photocopy of Cheque or first page of passbook
19. Email ID of pensioner
20. Wife's marks of Identification & Date of Birth with supporting documents like pan card ..
etc.
21. Xerox copy of pan card of pensioner.
22. Form 8-(Forwarding letter to PAO)