



भारत सरकार/ Government of India
खान मंत्रालय / Ministry of Mines
भारतीय खान ब्यूरो / Indian Bureau of Mines

मुख्य खान नियंत्रक का कार्यालय / Office of the Chief Controller of Mines

No.R-11011/1/IBM-M-A-MP/2012-CCOM-Vol-II

Nagpur, dated: 07.06.2021

CIRCULAR No. 1/2021

Indian Bureau of Mines has been mandated to exercise the power stipulated under clause (b) of sub section (2) of section 5 of the MMDR Act 1957 and in accordance with the Rules 15,16 & 17 of the Minerals (Other than Atomic and Hydro Carbons Energy Minerals) Concession Rules, 2016 for processing and approval of Mining Plan. In line with the initiative undertaken by the Government of India for ease of doing business a new simplified format for preparation & submission of Mining Plan/Review of mining plan/Modified Mining Plan was circulated for the comments/consultation of stake holders. Accordingly, a new simplified format for preparation of Mining Plan in accordance with the Rule 71 of Mineral Conservation and Development Rules 2017 is notified herewith for preparation of Mining Plan etc.

The following standard procedures/guidelines are specified, considering ease of doing business, for processing of Mining Plan documents from the date of notification of aforesaid circular:

A. Applicability of new format of approval of Mining Plan Document:

1. These guidelines shall come into force immediately after 30 days from the date of notification. The period has been provided to sensitize the stakeholders regarding various aspects & requirements of the new format which shall facilitate preparation of Mining Plan document.

B. Disposal of Mining Plan Documents:

(a) Already disposed Mining Plan documents:

1. Such documents stand disposed as already done by the concerned Regional Office. Approved documents shall not be required to be modified and re-submitted as per the revised format again.

(b) Documents which are in pipeline i.e., are already submitted and are in various stages of processing:


1. Such documents shall be continued to be processed and disposed as per existing system of appraisal of Mining Plan document and as per the instructions for transparent and expeditious disposal of mining plans.
2. Wherever provisional approval has been granted and final approval is to be accorded at a later stage, the document shall be processed as per the existing system of appraisal of mining plan, subject to the condition that final approval is accorded within 90 days of provisional approval. In case, the time lapse between provisional and final approval is more than 90 days, the applicant shall be required to submit soft copies of mining plan document as per the new system/format.

(c) **Document submitted as per new format:**

1. In the new format of appraisal of mining plan, the applicant shall submit only one soft copy of the document prepared in the new format, available at IBM website (www.ibm.gov.in). The submission shall be accompanied by processing fee as per the extant rules which shall be submitted by the applicant mandatorily through Bharat-kosh (receipt/acknowledgement of payment to be submitted as proof of submission of processing fee).
2. The procedure for downloading the new format & payment of processing fees through Bhart-kosh is also available at the IBM website.
3. Processing of the document shall commence from the date (Zero Date) on which proof of submission of processing fee (for Bharat-kosh) along with soft copy of the mining plan is submitted by the applicant to the concerned regional office. In case submission of document and deposition of processing fee are of different dates, the later date shall be considered to be as zero date.
4. Proposals furnished in the document shall subject to the verification on ground through site inspection, for which soft copies of plans and sections may not suffice. Thus, applicant shall require furnishing hard copies of requisite plans and sections. For the purpose, specific requisition may be intimated to the applicant by the concerned inspecting officer along with notice of inspection.
5. A copy of the document shall be forwarded to the concerned State government for furnishing their comments as per the practice in vogue.
6. Post inspections, scrutiny comments may be issued in one go, covering all discrepancies in the submitted document, within a period of 20 days from zero date. Discrepancies should stick to the existing format only, any other information/additional data, if required, may be asked to be submitted as annexure only. No deviation/editing/change of format shall be allowed in the Mining Plan Template.
7. Final copies of the document shall be asked to be submitted within a period of 15 days, in soft copy as well as Three (3) HARD BOUND copies as per the new format along with hard copies of plates. All the Annexures (except Consents and Certificates by the Leaseholder/ Qualified Person and Copy of Bank Guarantee) shall be submitted in soft copy only.
8. The draft & Final Soft Copies of the document shall be digitally signed by the Qualified person and nominated owner.
9. The final copies submitted shall be disposed after verification of their completeness and correctness in all aspects.
10. This system shall be in vogue till online portal for submission and disposal of Mining Plan becomes operational being developed by NIC.

This is issued with the approval of Controller General, Indian Bureau of Mines.

Encl: As above

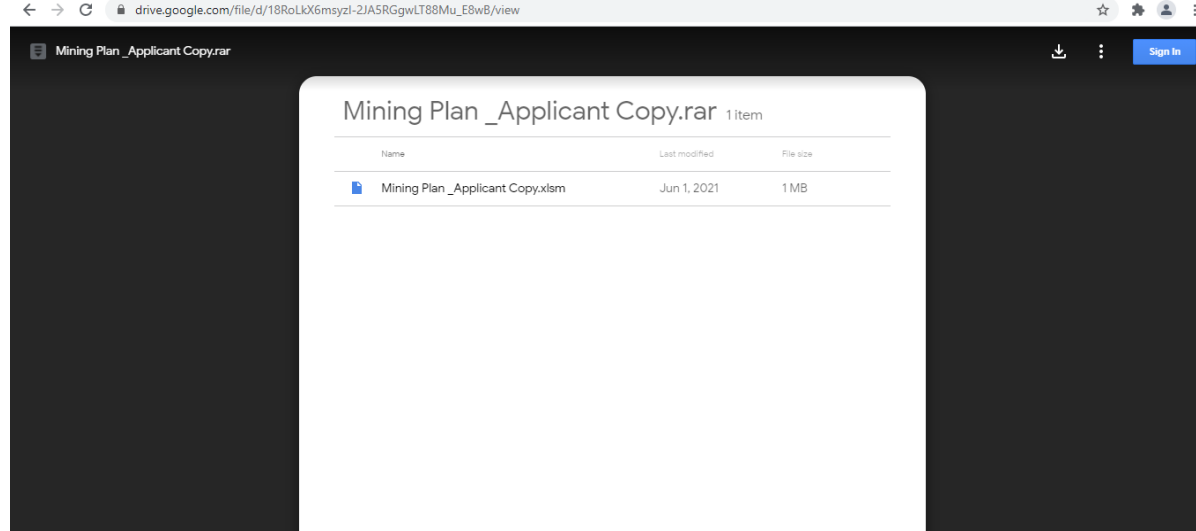

(Peeyush Narayan Sharma)
Chief Controller of Mines (I/C)

To,

All Qualified Persons/Stake holders/Lessee.

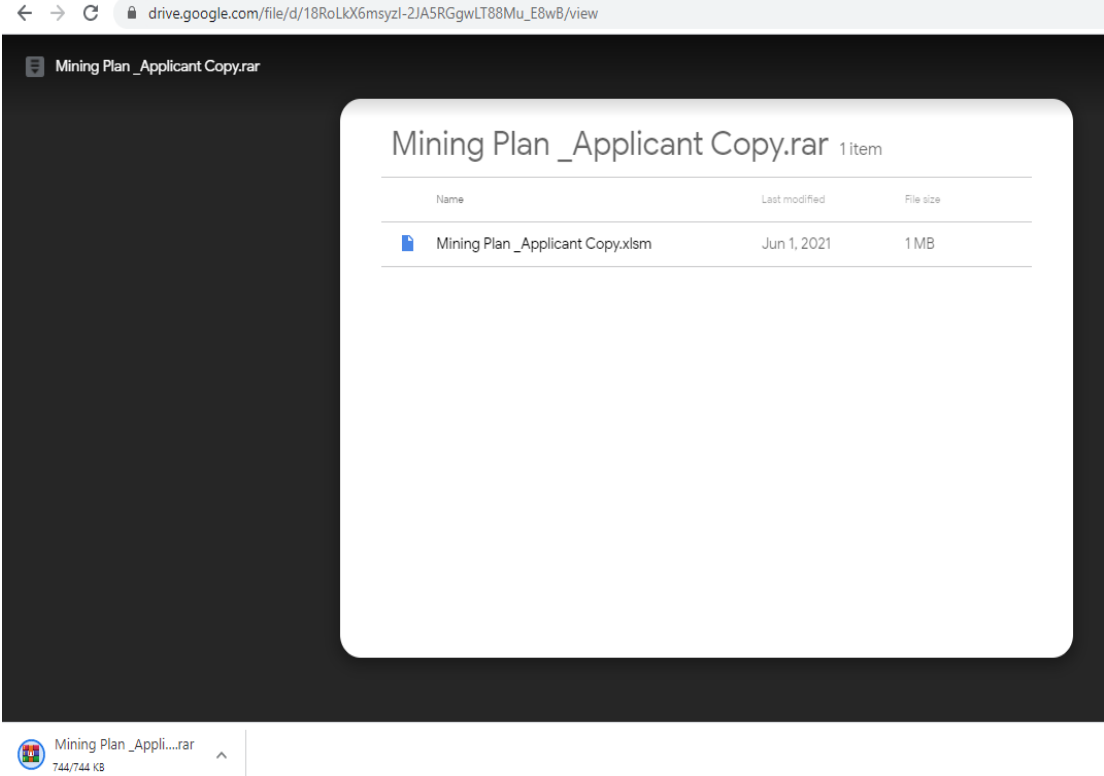
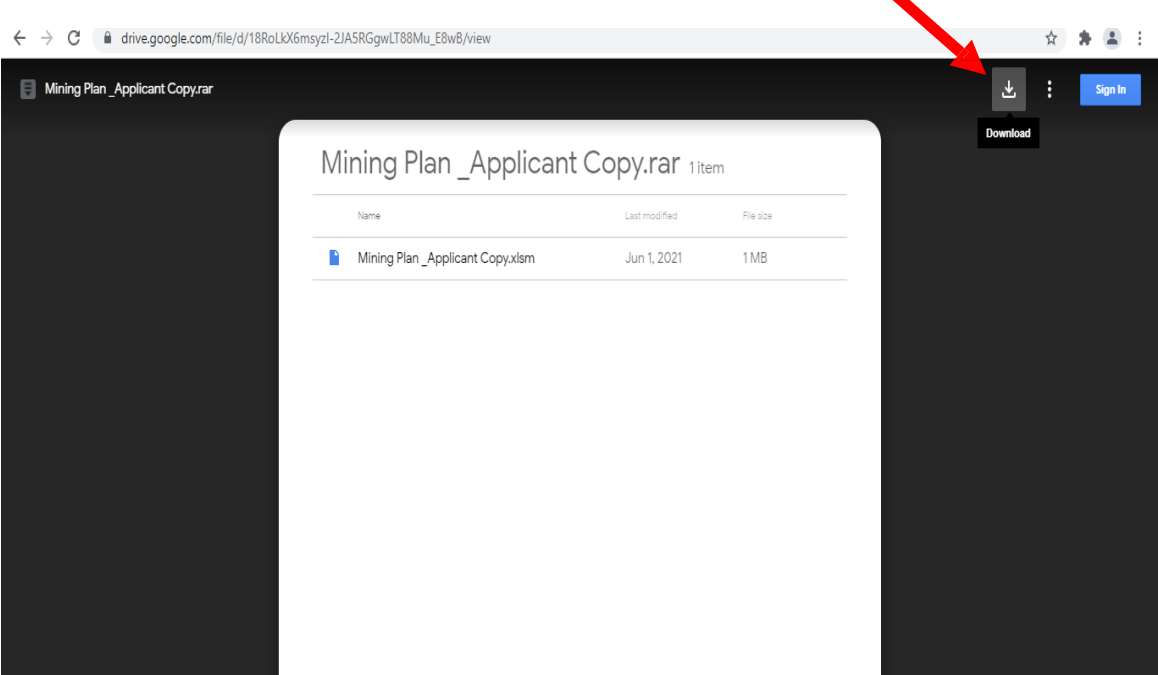
Web link for downloading the Mining template for preparation of Mining Plan/Review of Mining Plan/Modified Mining Plan.

https://drive.google.com/file/d/1fEd3VXW8xtIsEm0gVrMB_xKhSxkvsA8D/view?usp=sharing



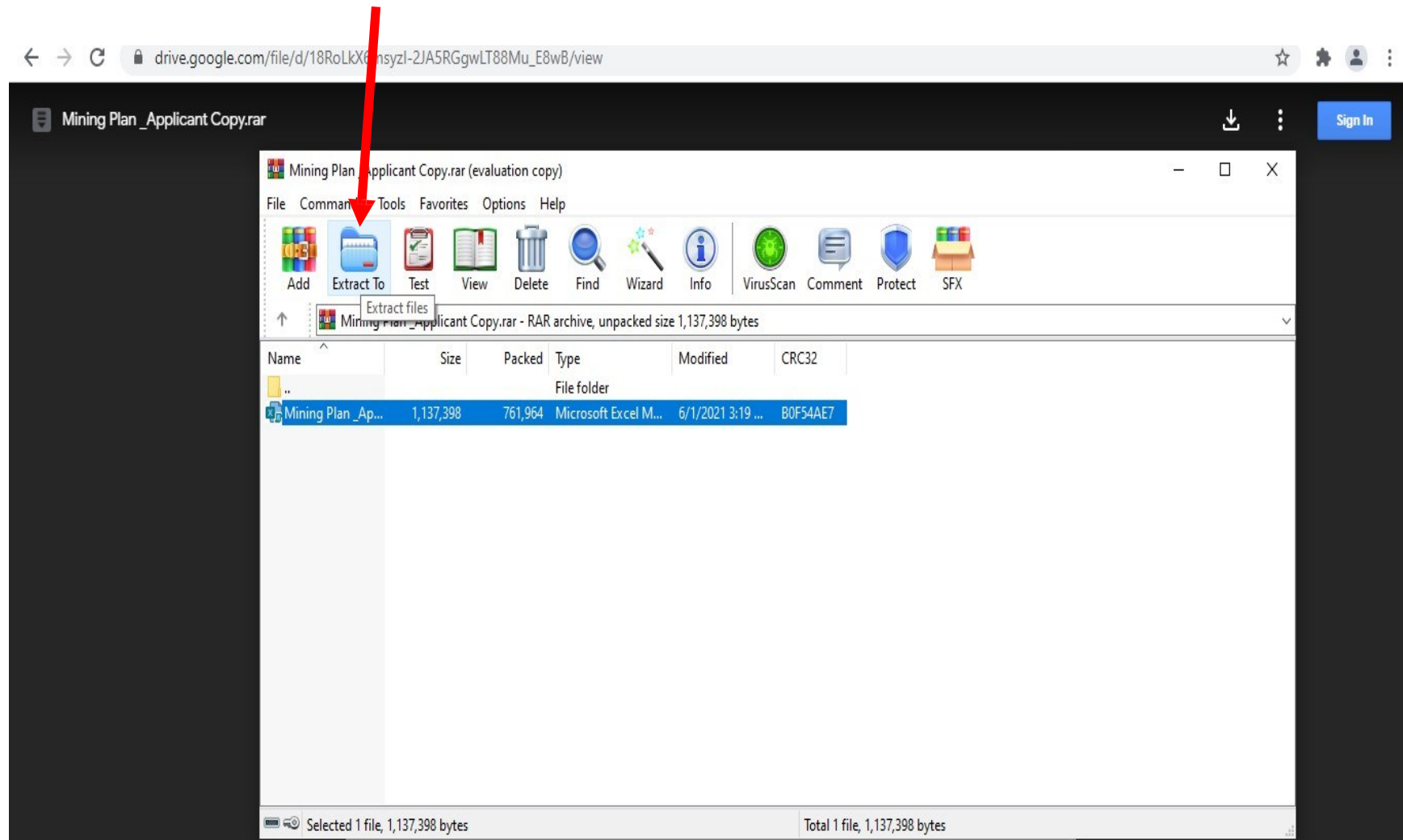
After Clicking the link, above screen will appear

Click the "Download" button

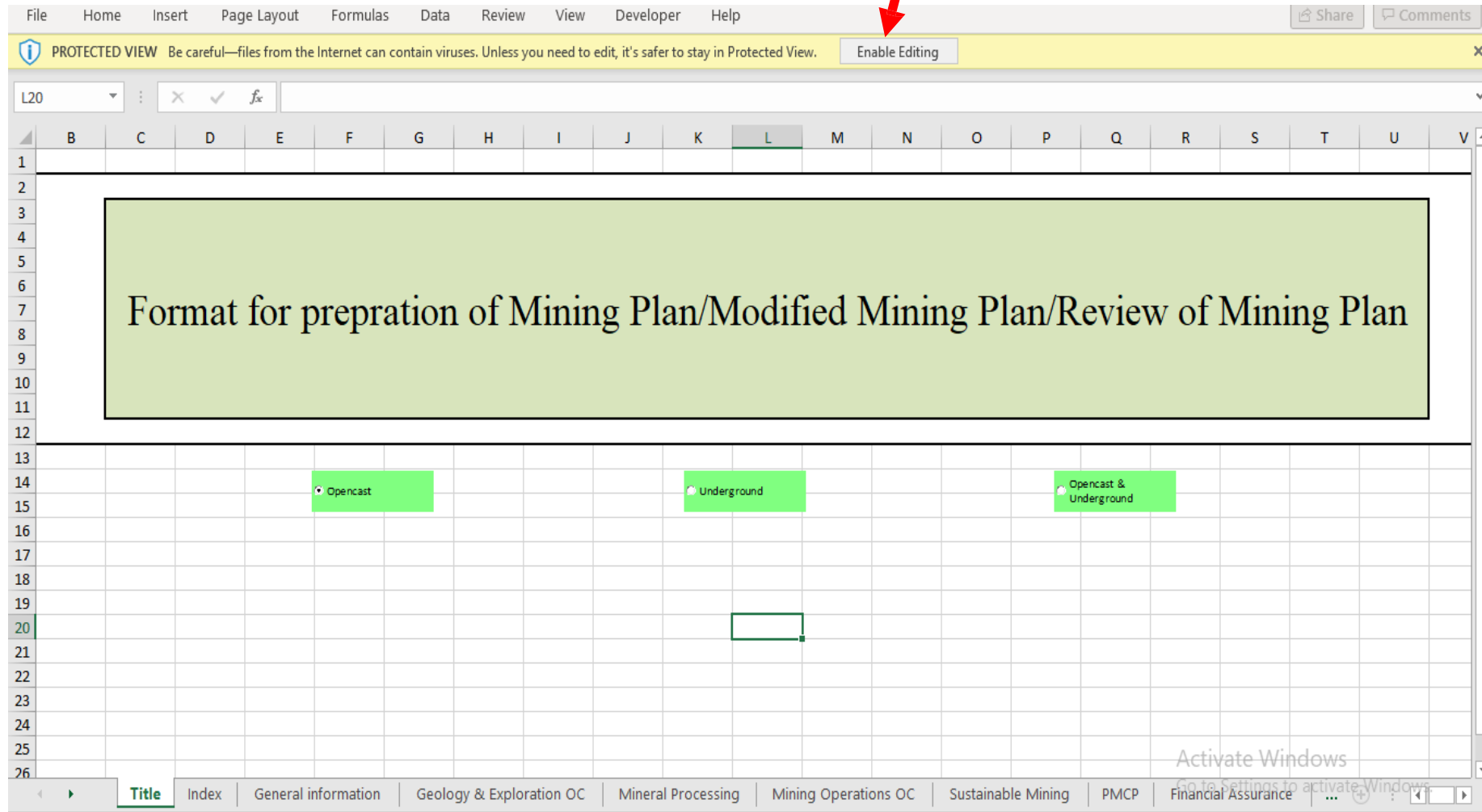


File will start downloading

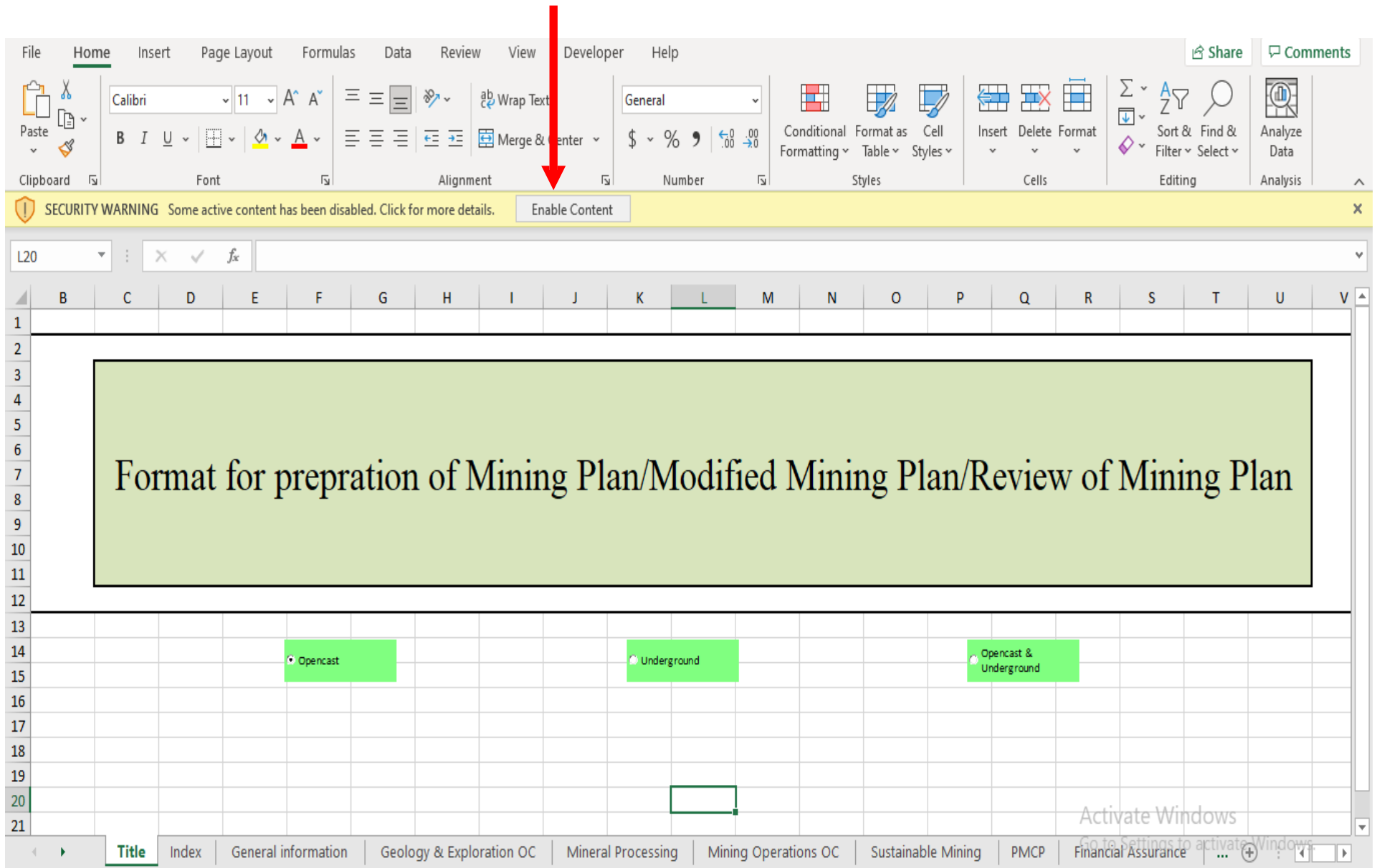
Downloaded file can be opened with WinRAR application and the template can be extracted for preparation of the document



After opening the template, click on “Enable Editing”



Click on “Enable Content” that will enable the Macros (if not enabled, enable macros on your Excel)



Click on "Ok"

The image shows a screenshot of the Microsoft Excel interface. The ribbon at the top includes tabs for File, Home, Insert, Page Layout, Formulas, Data, Review, View, Developer, and Help. The Home tab is active, showing options for Clipboard, Font, Alignment, Number, Styles, Cells, Editing, and Analysis. A large green rectangular area is selected in the worksheet, containing the text "Format for prepration of M" and "Plan/Review of Mining Plan". A "Microsoft Forms" dialog box is open in the center, displaying a warning icon and the text: "This application is about to initialize ActiveX controls that might be unsafe. If you trust the source of this file, select OK and the controls will be initialized using your current workspace settings." The dialog box has "OK" and "Cancel" buttons. A red arrow points from the text "Click on 'Ok'" at the top to the "OK" button in the dialog box. At the bottom of the screen, there is a watermark for "Activate Windows" and a navigation bar with tabs: Title, Index, General information, Geology & Exploration OC, Mineral Processing, Mining Operations OC, Sustainable Mining, PMCP, Financial Assurance, and a plus sign for more options.

Click "Continue" to start filing the details

The screenshot shows the Microsoft Excel interface. The ribbon at the top includes File, Home, Insert, Page Layout, Formulas, Data, Review, View, Developer, and Help. The Home ribbon is active, showing options for Clipboard, Font, Alignment, Number, Styles, Cells, Editing, and Analysis. The worksheet area contains a large green rectangular area with the text "Format for preparation of" on the left and "Review of Mining Plan" on the right. A dialog box titled "Microsoft Excel" is centered over the worksheet, displaying a warning icon and the message: "We can't update some of the links in your workbook right now. You can continue without updating their values, or edit the links you think are wrong." The dialog box has two buttons: "Continue" and "Edit Links...". A red arrow points from the text above to the "Continue" button. At the bottom of the worksheet, there are three green boxes with radio buttons: "Opencast", "Underground", and "Opencast & Underground". The status bar at the bottom shows the current sheet is "Title" and lists other sheets: "Index", "General information", "Geology & Exploration OC", "Mineral Processing", "Mining Operations OC", "Sustainable Mining", "PMCP", and "Financial Assurance".