

Self appraisal report for Year (2024-25)

Auditor Agency: Dr S Ravi(Geological Survey of India)

Ministry Name: Ministry of Mines

Department Name:

Public Authority Name: Indian Bureau of Mines

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://ibm.gov.in/IBMPortal/	Fully Met	1.28	Found Satisfactory.
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://ibm.gov.in/IBMPortal/	Fully Met	1.28	Found Satisfactory.
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://ibm.gov.in/IBMPortal/	Fully Met	1.28	Found Satisfactory.
1.1.4	Function and duties	Fully Met	1.28	1.28	https://ibm.gov.in/IBMPortal/pages/right-to-information---organisational-set-up--amp--functions	Fully Met	1.28	Found Satisfactory.
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://ibm.gov.in/writereaddata/files/17129192676619	Fully Met	1.28	Found Satisfactory.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					12e36617bIBM_Hirarchy_Organisation_Chart.pdf			
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://ibm.gov.in/IBMPortal/pages/right-to-information---organisational-set-up--amp--functions	Fully Met	1.28	The Link may be read as: https://ibm.gov.in/IBMPortal/pages/Report_of_the_Committee_for_Review_and_Restructuring_of_the_Functions_and_role_of_the_Indian_Bureau_of_Mines
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Powers_and_Duties_of_officers	Fully Met	1.92	Found Satisfactory.
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Powers_and_Duties_of_officers	Fully Met	1.92	Found Satisfactory.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Powers_and_Duties_of_officers	Fully Met	1.92	Found Satisfactory.
1.2.4	Work allocation	Fully Met	1.92	1.92	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Powers_and_Duties_of_officers	Fully Met	1.92	Found Satisfactory.
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability	Fully Met	1.54	Found satisfactory. However, in view of ensuring ease of access, the hyperlink at Sr No 3 needs to be activated on RTI Page (https://ibm.gov.in/IBMPortal/pages/Right_to_Information).
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal	Fully Met	1.54	Found satisfactory.

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					/pages/Right_to_Information____Supervision_and_accountability			However, in view of ensuring ease of access, the hyperlink at Sr No 3 needs to be activated on RTI Page (https://ibm.gov.in/IBMPortal/pages/Right_to_Information).
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information____Supervision_and_accountability	Fully Met	1.54	Found satisfactory. However, in view of ensuring ease of access, the hyperlink at Sr No 3 needs to be activated on RTI Page (https://ibm.gov.in/IBMPortal/pages/Right_to_Information).
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information	Partially Met	0.77	With reference to the Activities mentioned

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					___Supervision_and_accountability			under "Supervision and Accountability Head"; the time limits are not explicitly mentioned vis-a-vis activities.
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability	Fully Met	1.54	Found satisfactory. However, in view of ensuring ease of access, the hyperlink at Sr No 3 needs to be activated on RTI Page (https://ibm.gov.in/IBMPortal/pages/Right_to_Information).
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability	Fully Met	1.54	Found satisfactory. However, in view of ensuring ease of access, the

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					ntability			hyperlink at Sr No 4 needs to be activated on RTI Page (https://ibm.gov.in/IBMPortal/pages/Right_to_Information).
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information_Supervision_and_accountability	Fully Met	1.54	Found satisfactory. However, in view of ensuring ease of access, the hyperlink at Sr No 4 needs to be activated on RTI Page (https://ibm.gov.in/IBMPortal/pages/Right_to_Information).
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information_Supervision_and_accountability	Partially Met	0.77	The process by which the services/activities mentioned under the head "NORMS OF THE

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								ACTIVITIES UNDER VARIOUS SCHEMES/ PROGRAMMES" can be availed is not explicitly mentioned vis-a-vis the activity.
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information_Supervision_and_accountability	Partially Met	0.77	The time limit under which the services/ activities mentioned under the head "NORMS OF THE ACTIVITIES UNDER VARIOUS SCHEMES/ PROGRAMMES" is stipulated to be disposed is not explicitly mentioned vis-a-vis the activity.

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1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Grievance_Cell	Fully Met	1.54	Found Satisfactory.
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Fully Met	2.60	Found satisfactory. However, in view of ensuring ease of access, the hyperlink at Sr No 5 needs to be activated on RTI Page (https://ibm.gov.in/IBMPortal/pages/Right_to_Information).
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Fully Met	2.60	Found satisfactory. However, in view of ensuring ease of access, the hyperlink at Sr No 5 needs to be activated on RTI Page (https://ibm.gov.in/IBMPortal

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								/pages/Right_to_Information).
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Fully Met	2.60	Found satisfactory. However, in view of ensuring ease of access, the hyperlink at Sr No 5 needs to be activated on RTI Page (https://ibm.gov.in/IBMPortal/pages/Right_to_Information).
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://ibm.gov.in/IBMPortal/pages/Right_to_Information_Supervision_and_accountability	Fully Met	3.85	Found satisfactory. However, in view of ensuring ease of access, the hyperlink at Sr No 6 needs to be activated on RTI Page (https://ibm.gov.in/IBMPortal/pages/Right_

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1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://ibm.gov.in/IBMPortal/pages/Right_to_Information_Supervision_and_accountability	Fully Met	3.85	Found satisfactory. However, in view of ensuring ease of access, the hyperlink at Sr No 6 needs to be activated on RTI Page (https://ibm.gov.in/IBMPortal/pages/Right_to_Information).
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://ibm.gov.in/IBMPortal/pages/Right_to_Information_Supervision_and_accountability	Fully Met	0.96	Found Satisfactory.
1.7.2	Composition	Fully Met	0.96	0.96	https://ibm.gov.in/IBMPortal/pages/Right_to_Information_Supervision_and_accountability	Fully Met	0.96	Found Satisfactory.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability	Fully Met	0.96	Found Satisfactory.
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability	Fully Met	0.96	Found Satisfactory.
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability	Fully Met	0.96	Found Satisfactory.
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Met	0	It is not explicitly specified as to whether the meetings are open to public or not. The flag "Not Applicable" may be reviewed.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Met	0	It is not explicitly specified as to whether the minutes of meetings are open to public or not. The flag "Not Applicable" may be reviewed.
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Met	0	The flag "Not Applicable" may be reviewed.
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://ibm.gov.in/writereaddata/files/17461898436814be1349f52Modified_Telephone_Directory_for_IBM.pdf	Fully Met	3.85	Found satisfactory. However, in view of ensuring ease of access, the hyperlink at Sr No 9 needs to be activated on RTI Page (https://ibm.gov.in/IBMPortal/pages/Right_to_Information).

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1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://ibm.gov.in/writereaddata/files/17461898436814be1349f52Modified_Telephone_Directory_for_IBM.pdf	Fully Met	3.85	Found satisfactory. However, in view of ensuring ease of access, the hyperlink at Sr No 9 needs to be activated on RTI Page (https://ibm.gov.in/IBMPortal/pages/Right_to_Information).
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://ibm.gov.in/IBMPortal/pages/Right_to_Information https://ibm.gov.in/IBMPortal/pages/Right_to_Information_Directory_ofOfficers_and_Employees	Fully Met	3.85	https://ibm.gov.in/IBMPortal/pages/Right_to_Information_Directory_ofOfficers_and_Employees
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://ibm.gov.in/IBMPortal/pages/Right_to_Information	Not Met	0	System of compensation in respect of various strea

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					n https://ibm.gov.in/IBMPortal/pages/Right_to_Information_Directory_of_Officers_and_Employees			ms/disciplines of IBM may be displayed.
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://ibm.gov.in/IBMPortal/pages/right-to-information---names--amp--designations-of-the-public-information-officers	Fully Met	3.85	Found Satisfactory.
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://ibm.gov.in/IBMPortal/pages/right-to-information---names--amp--designations-of-the-public-information-officers	Fully Met	3.85	Found Satisfactory.
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)							
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://ibm.gov.in/IBMPortal/pages/Vigilance_Home	Fully Met	3.85	https://ibm.gov.in/IBMPortal/pages/pending-minor-penalt

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1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://ibm.gov.in/IBMPortal/pages/Vigilance_Home	Not Met	0	The data regarding finalised cases for major/minor penalties is not found displayed explicitly.
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://ibm.gov.in/IBMPortal/pages/Right_to_Information	Partially Met	0.96	Partially Met
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://ibm.gov.in/IBMPortal/pages/Right_to_Information	Partially Met	0.96	Partially Met
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://ibm.gov.in/IBMPortal/pages/Right_to_Information	Partially Met	0.96	Partially Met
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://ibm.gov.in/IBMPortal/pages/Right_to_Information	Partially Met	0.96	Partially Met

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					n			
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://ibm.gov.in/IBMPortal/pages/Administrative_Miscellaneous	Fully Met	7.69	Found Satisfactory.
Total			97	97		100	83	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://ibm.gov.in/writereaddata/files/1712317671660fe4e7aac54Point_No._XI.pdf	Fully Met	10.00	Found Satisfactory.
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://ibm.gov.in/writereaddata/files/1712317671660fe4e7aac54Point_No._XI.pdf	Fully Met	10.00	Found Satisfactory.
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://ibm.gov.in/writereaddata/files/1712318092660fe68c2ba99Point_No._XII_Mar_24.pdf	Fully Met	10.00	Found Satisfactory.
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://ibm.gov.in/writeread	Fully Met	10.00	Found Satisfactory.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					data/files/1712317671660fe4e7aac54Point_No._XI.pdf			
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://ibm.gov.in/writereaddata/files/1712318092660fe68c2ba99Point_No._XII_Mar_24.pdf	Fully Met	10.00	Found Satisfactory.
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://ibm.gov.in/IBMPortal/pages/Right_to_Information https://ibm.gov.in/IBMPortal/	Partially Met	5.00	Partially Met.
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	20	20.00	https://ibm.gov.in/writereaddata/files/1712317671660fe4e7aac54Point_No._XI.pdf	Fully Met	20.00	Found Satisfactory.
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the	Fully Met	20	20.00	https://ibm.gov.in/IBMPortal/pages/Right_to_Information https://ibm.g	Partially Met	10.00	https://ibm.gov.in/writereaddata/files/1712312305660cff142641anne

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	official delegation, (d) Expenditure on the visit				ov.in/writerea ddata/files/17 12312305660f cff142641ann exureV.pdf			xureV.pdf The details of Tours for FY: 2024-25 is not found updated in the pdf.
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
2.5.2	For each concessions, permit or authorization	Not Applicable	0	0	empty	Not Applicable	0	Not

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	granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations							Applicable.
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
Total			100	100		100	85	
3	Publicity and Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Fully Met	12.50	Found Satisfactory.
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
3.1.6	Public- Private Partnerships (PPP)- Operation	Not Applicable	0	0	empty	Not Applicable	0	Not

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	and maintenance manuals							Applicable.
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable.
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of	Fully Met	50	50.00	https://ibm.go	Fully Met	50.00	Found

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	communication - Internet (website)				v.in/IBMPortal /			Satisfactory.
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Fully Met	25.00	Found Satisfactory.
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	https://ibm.gov.in/IBMPortal/pages/Right_to_Information_Supervision_and_accountability https://ibm.gov.in/IBMPortal/	Fully Met	25.00	Found Satisfactory.
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://ibm.gov.in/IBMPortal/pages/DOWNLOADS https://ibm.gov.in/IBMPortal/	Fully Met	25.00	Found Satisfactory.
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	https://ibm.gov.in/IBMPortal /	Fully Met	25.00	Found Satisfactory.
Total			163	163		163	163	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	Hindi	Fully Met	9.52	9.52	https://ibm.gov.in/IBMPortal/pages/Right_t	Fully Met	9.52	Found Satisfactory.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					o_Information __Supervisio n_and_accou ntability https:// /ibm.gov.in/IB MPortal/pages /DOWNLOAD S https://ibm.g ov.in/IBMPort al/			
4.1.2	English	Fully Met	9.52	9.52	https://ibm.go v.in/IBMPortal /pages/DOWN LOADS https:// /ibm.gov.in/IB MPortal/	Fully Met	9.52	Found Satisfactory.
4.1.3	Vernacular/ Local Language	Partially Met	9.52	4.76	https://ibm.go v.in/IBMPortal /pages/Right_t o_Information __Supervisio n_and_accou ntability https:// /ibm.gov.in/IB MPortal/	Partially Met	4.76	It is recommended that the Info Manual/ Handbooks may be made available in the vernacular languages so far as the practicability permits.
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://ibm.go v.in/IBMPortal / https://ibm.g	Fully Met	28.57	Found Satisfactory.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ov.in/IBMPortal/pages/DOWNLOADS			
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://ibm.gov.in/IBMPortal / https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Fully Met	9.52	Found Satisfactory.
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://ibm.gov.in/IBMPortal / https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Fully Met	9.52	Found Satisfactory.
4.3.3	Location where available	Fully Met	9.52	9.52	https://ibm.gov.in/IBMPortal / https://ibm.gov.in/IBMPortal/pages/Right_to_Information_Directory_of_Officers_and_Employees https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Fully Met	9.52	Found Satisfactory.
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	https://ibm.gov.in/IBMPortal	Fully Met	7.14	Found Satisfactory.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					/ https://ibm.gov.in/IBMPortal/pages/Right_to_Information__Directory_of_Officers_and_Employees			
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://ibm.gov.in/IBMPortal / https://ibm.gov.in/IBMPortal/pages/Right_to_Information__Supervision_and_accountability	Fully Met	7.14	Found Satisfactory.
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://ibm.gov.in/IBMPortal / https://ibm.gov.in/IBMPortal/pages/Right_to_Information__Directory_of_Officers_and_Employees	Fully Met	7.14	Found Satisfactory.
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	https://ibm.gov.in/IBMPortal / https://ibm.gov.in/IBMPortal/pages/Right	Fully Met	7.14	Found Satisfactory.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					_to_Information_Directory_of_Officers_and_Employees			
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://ibm.gov.in/IBMPortal/pages/Grievance_Cell	Fully Met	4.10	Found Satisfactory.
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://ibm.gov.in/IBMPortal/pages/IBM_Projects	Fully Met	4.10	Found Satisfactory.
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://ibm.gov.in/IBMPortal/pages/IBM_Projects	Fully Met	4.10	Found Satisfactory.
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://ibm.gov.in/writereaddata/files/1714454896663081700f65219.Details_of_all_contracts.pdf https://ibm.gov.in/IBMPortal/pages/Right_to_Information	Fully Met	4.10	Found Satisfactory.
4.5.5	Annual Report	Fully Met	4.1	4.10	https://ibm.gov.in/IBMPortal	Fully Met	4.10	Found Satisfactory.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					/pages/Annual_Reports_of_IBM			
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://ibm.gov.in/IBMPortal/pages/faq https://ibm.gov.in/IBMPortal/pages/FAQ_on_ibmreturns https://ibm.gov.in/writereaddata/files/09082021173248FAQ%20on%20MINING%20Plan.pdf	Fully Met	4.10	Found Satisfactory.
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Fully Met	4.1	4.10	https://ibm.gov.in/IBMPortal/pages/citizen-s-charter-of-ibm	Partially Met	2.05	The half yearly report on the performance vis-a-vis benchmarks as per Citizen Charter may be displayed on the Citizen Charter Page.
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://ibm.gov.in/IBMPortal/pages/right-to	Partially Met	7.15	The details of applications received viz.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					-information--- names--amp-- designations- of-the-public-i nformation- officers			date of receipt, query, Section of RTI Act under which information sought, date of disposal, etc. may be displayed.
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://ibm.gov.in/IBMPortal/pages/right-to-information---names--amp--designations-of-the-public-information-officers	Partially Met	7.15	The details of appeals received viz. date of receipt, query, Section of RTI Act under which information sought, decision of the FAA, date of disposal, etc. may be displayed.
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]							
4.7.1	Details of questions asked and replies given	Not Applicable	0	0	empty	Not Met	0	The flag "Not Applicable" may be reviewed.
Total			172	167		200	150	
5	Information as may be prescribed							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://ibm.gov.in/IBMPortal/pages/right-to-information-names-amp-designations-of-the-public-information-officers	Fully Met	20.00	Found Satisfactory.
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://ibm.gov.in/IBMPortal/pages/right-to-information-names-amp-designations-of-the-public-information-officers	Fully Met	20.00	Found Satisfactory.
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://ibm.gov.in/IBMPortal/pages/right-to-information-names-amp-designations-of-the-public-information-officers	Fully Met	20.00	Found Satisfactory.
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Met	0	The flag "Not Applicable" may be reviewed.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Met	0	The flag "Not Applicable" may be reviewed.
Total			60	60		100	60	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://ibm.gov.in/IBMPortal/pages/Right_to_Information https://ibm.gov.in/IBMPortal/	Fully Met	25.00	Found satisfactory.
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	IBM website is designed, developed and maintained by NIC, Ministry of Electronics and Information Technology. Hence, all the guidelines of Govt of India are followed. Audit for	Partially Met	6.25	Pending the receipt of Certificate.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					STQC certification has already been conducted and issue of certificate is likely very soon.			
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	Audit for STQC certification has already been conducted and issue of certificate is likely very soon. The certificate will be shown on website as soon as it is received.	Partially Met	6.25	Pending the receipt of Certificate.
Total			50	50		50	38	
Grand Total			642	637		713	579	